

## Ipswich Hospital Community Choir

### Annual Report 2017

The choir management committee are pleased to present below their annual report for 2017.

#### Management and Operations

2017 has been a year of change for the choir with the successful implementation of a full choir constitution and management committee commensurate with the type of organisation the choir has become. This was necessary as part of a procedure undertaken to ensure the continuing existence and success of the choir. We now have a permanent choirmaster and have instituted appropriate risk management processes. The committee would therefore like to pass on their thanks to the membership for their continued support during this transition.

#### Concerts and Performances

This year was the most successful yet in terms of the number of public performances, with our thirteen outings including a very busy May to July that included our usual appearances at Ipswich Music Day and Capel Fun Day. Our reputation for providing great entertainment for care home and sheltered housing residents is growing, with events at Jamie Cann House, Anglesea Heights and Booth Court. Again the highlight of the year was a joint performance with Ipswich Hospital Band in December.

#### Finances

The choir committee presents below the accounts for the year, in the format of a Summary Of Income And Expenditure and a Statement Of Assets And Liabilities. The results demonstrate a well-managed financial position, with the small surplus for the year of £761 being transferred to reserves. The reserves provide the choir with a prudent cushion for any future unexpected expenditure and also ensure that we have funds to enable management to maintain and upgrade rehearsal and performance equipment as appropriate. Also of note is that our performance earnings and choir contribution have resulted in a charity donation amount of £493 that is accrued in the accounts and which will be paid over to the Ipswich Hospital Charity in 2018.

#### Ipswich Hospital Community Choir

##### Report And Accounts For The Year Ended 31 December 2017

##### Statement Of Income And Expenditure

	2017		2016	
	£	£	£	£
<b>Income</b>				
- Voluntary Choir Subscriptions Received	953.10		1,164.37	
- Member Subscriptions	1,776.00		0.00	
- Charitable Donations	220.00		50.00	
- Contributions To Costs	0.00		0.00	
- File deposits / printing	25.00		18.00	
	<u>2,974.10</u>		<u>1,232.37</u>	
		2,974.10		1,232.37
<b>Expenditure</b>				
- Choirmaster's Fees	(1,025.00)		0.00	
- Stationery	(122.65)		(234.99)	
- Subscriptions	(104.00)		(20.00)	
- IT Costs	(138.00)		(134.35)	
- Equipment / Uniform	5.00		(56.48)	
- Insurance	(165.00)		0.00	
- Charitable Donation	(492.91)		(166.44)	
- Gifts	0.00		(22.98)	
- Competition Costs	0.00		(185.00)	
- Travel Costs	(170.00)		(363.00)	
	<u>(2,212.56)</u>		<u>(1,183.24)</u>	
		(2,212.56)		(1,183.24)
<b>Net Income / (Expenditure) For The Period Transferred To Reserves</b>		<u><b>761.54</b></u>		<u><b>49.13</b></u>

##### Statement Of Assets And Liabilities As At 31 December 2017

<b>Assets</b>				
- Bank Balance		2,248.66		640.75
- Cash In Hand		130.00		121.90
<b>Liabilities</b>				
- Amounts Owed To Suppliers				
- Subscriptions In Advance (Spring Term)		(528.00)		
- Other Creditors		(492.91)		(166.44)
<b>Total Net Assets</b>		<u><b>1,357.75</b></u>		<u><b>596.21</b></u>
<b>Financed By:</b>				
- Net Income Reserve		<u><b>1,357.75</b></u>		<u><b>596.21</b></u>