

IHCC Committee meeting minutes

7.30 Tuesday 16th July 2019

Venue: Nick's house

Number	Item	Owner
1	Minutes of the last meeting (16th April 2019) <ul style="list-style-type: none"> The minutes were approved. 	
2	Choir leadership <ul style="list-style-type: none"> Resignation of NC as Chairperson The resignation of NC was formally noted and accepted. Duties of Treasurer role IF will accept responsibility for the internet banking with Lloyds including all income and expenditure. Discussion re areas of responsibility: marketing, new members, events, social etc. It was noted that there are now only five voting members on the committee. No new areas of responsibility have been created but choir members will be invited to take on temporary responsibilities and suggest ideas. FH to email members with this suggestion. 	<p style="text-align: center;">IF</p> <p style="text-align: center;">FH</p>
3	AGM <ul style="list-style-type: none"> Annual report A new website section will be created for AGM minutes. FH to draft notes from the AGM to be uploaded. Date for next AGM Next year's AGM will be held in June 2020. 	<p style="text-align: center;">PR</p> <p style="text-align: center;">FH</p>
4	Finance <ul style="list-style-type: none"> Statement of Income and Expenditure A statement of income and expenditure for the period 01/01/2015 – 10/07/2019 was presented and discussed. There is still some expected outstanding expenditure: NC's fees, the hospital charity donation and the SoundCure donation on behalf of AH. This still leaves a healthy balance for taking the choir forward. The uniform stock is still listed as expenditure but FH will advise NC of the current stock situation. Signatories for the choir account IF and FH will become extra signatories. System to pay invoices for Musical Director NC will submit monthly invoices. It was agreed that, for performances, NC would be paid from the time that choir members were 	<p style="text-align: center;">NC IF</p> <p style="text-align: center;">FH</p> <p style="text-align: center;">IF FH NC</p> <p style="text-align: center;">NC IF</p>

	<p>expected to attend until the end of the event.</p>	
	<ul style="list-style-type: none"> • Equipment needed –banner, speakers, other CV can provide us with a banner which will have a blue background, our name and our logo on for £75. It was agreed to go ahead with this and CV will send us a mock up for approval. No speakers have yet been found which meet our requirements of two way output and Bluetooth capability but NC and PR will continue to look 	<p>AV</p> <p>NC PR</p>
	<ul style="list-style-type: none"> • Charity cheque – choice of campaigns The hospital have two charity campaigns running at this time. It was decided that we would donate to the children’s appeal. • Charity cheque – presentation This year’s donation has not been handed over yet. Further contact will be made to the charity coordinator. 	<p>NC FH</p>
5	<p>Musical Director’s reports</p> <ul style="list-style-type: none"> • Membership/Attendance NC presented a document showing attendance at rehearsals which was discussed. Sopranos, tenors and basses are meeting the preferred attendance frequency of 75%. It was noted that the document showed only partial information. • MD’s report NC stated the opinion that he has found it striking how good the choir is now considering its status as an amateur group. Our application in rehearsals is good and we are receptive to new material. • Choir formation plan A permanent plan for performance positions will be devised and communicated to the members. 	<p>NC</p>
6	<p>Formal gigs and events</p> <p>Past events</p> <ul style="list-style-type: none"> • Booth Court 27/4 This event went well and we will be happy to revisit this venue in the future. • Ipswich Music Day 7/7 This was another successful event resulting in positive feedback from both the members and the public. <p>Future events</p> <ul style="list-style-type: none"> • Dove Barbeque 18/8 This is a publicity opportunity for us to hopefully attract new members. We will sing at 3.30 and 4.30 for half an hour each time. A poster advertising the event will be sent to the landlord. 	<p>PR</p>

	<ul style="list-style-type: none"> • Performance on the Cornhill This will not be pursued due to the focus on the joint concert at the Corn Exchange next year. 	
	<ul style="list-style-type: none"> • Alice Grange tba possibly for the end of October or beginning of November • Studio recording This may be an idea for the future. 	DI
	<ul style="list-style-type: none"> • Jess Fest 28/9 We have been invited to sing at 3pm for 30 minutes. DI to confirm with the organiser. • Christmas concert at St Peter's 7/12 NC is in contact with Rachel Chester and will be meeting with her to discuss this. • Hospice carol service 8/12 or 15/12 FH to confirm. • Ipswich School Concert Seventeen members have signed up to take part. AV is co-ordinating responses. 	FH AV
	<ul style="list-style-type: none"> • Joint concert at the Corn Exchange 2020 No date set at the moment but we are looking forward to taking part in this major event. 	
7	Section rep reports <ul style="list-style-type: none"> • Soprano There has been a request to learn Laudmus Te from Karl Jenkins's Gloria. This piece of music features female voices so would not be suitable for a four part choir. There are no problems in the soprano section. • Alto No feedback. The two new members have shown a positive attitude. • Tenor No feedback. • Bass A view is that there is too much learning of new material at the expense of enjoying familiar songs. 	
8	Website <ul style="list-style-type: none"> • Current issues PR has been working on an automatic log out to avoid certain user problems. • Evaluation from members There has been positive feedback from members. • Future plans We could add an "Always looking for new members" flash on the website. Some music resources seem to be missing and need to be checked. 	PR PR NC
	Reps are to take responsibility for their own	REPS

	<p>sections e.g. to add new members' details. The secretary is to update the committee meeting minutes page and the events page. PR will put together guides for the above to enable non experts to carry out their responsibilities. A KIB and a publicity page are to be added.</p>	<p>DI PR PR</p>
9	<p>Social events Past events</p> <ul style="list-style-type: none"> • Trip to Blackheath This was a fantastic day out for those who could make it. It fostered a great sense of group togetherness, sharing the journey and the meal and we were all so proud to hear NC's fabulous orchestral suite played live. <p>Future events</p> <ul style="list-style-type: none"> • Dove barbeque 18/8 See future events above. There will be an opportunity to drink and eat together after our performance for those who wish to do so. • Wolsey panto 13/12 21.00 Thirteen members have signed up for the late night show. 	
10	<p>AOB</p> <ul style="list-style-type: none"> • Choir clothing update A list of available clothing currently in stock will be compiled. • KIB The numbers for this are dwindling, possibly due to some cancelled sessions. Reps are to encourage their members to go. • Ring the Bells Christmas song. The details and music resources are available. NC will look and decide whether to include this number in the Christmas repertoire. • Term dates – to be agreed The Autumn term will run from 4th September to the 18th December (with no session on 11th Dec). NC will send FH the template for the enrolment form to put on the website. • Number of meetings per year There will be four committee meetings per year from now on. (October, January, April, September) 	<p>FH REPS NC NC FH</p>
11	<ul style="list-style-type: none"> • Meeting dates The next meeting will be on 29th October, 7.30 at Phil's house. <p>The meeting finished at 10.04pm.</p>	