

IHCC Committee meeting minutes

7.30 Tuesday 29th October 2019

Venue: Fiona's house

Number	Item	Owner
1	<p>Minutes of the last meeting (16th July 2019)</p> <ul style="list-style-type: none"> • The minutes were approved. • Matters arising One member has offered to help the committee, in a supporting role only, following FH's appeal at the last meeting. 	
2	<p>Finance</p> <ul style="list-style-type: none"> • Statement of Income and Expenditure A statement of income and expenditure for the period 01/01/2019 – 29/10/2019 was presented and discussed. The statement shows a healthy balance for taking the choir forward. The uniform stock is still listed as expenditure but FH will advise NC of the current stock situation and it will be shown as an asset. • Signatories for the choir account IF and FH are in the process of becoming signatories for the choir account. When this has happened, IF will assume overall responsibility for the account, will hold the cheque book and will remunerate the MD for his services. • Equipment needed: 	<p>FH</p> <p>IF</p>
	<ul style="list-style-type: none"> • Banner There have been problems sourcing the type of retractable banner that we feel would meet our needs. KV will design a mock up of our requirements (blue background, white writing, logo and website address) and FH will approach Hudsons. 	<p>KV</p> <p>FH</p>
	<ul style="list-style-type: none"> • Speakers The search for speakers that would be perfect for us will continue but, as we do not do many open air events, this is not a priority. • Plugin for website This is needed for PR to continue with the management of the website. The purchase was agreed. 	<p>PR NC</p> <p>PR</p>
3	<p>Musical Director's reports</p> <ul style="list-style-type: none"> • Membership NC presented a document showing attendance at rehearsals for the year to date and the last the last three months which was discussed. Sopranos, tenors and 	

	<p>basses are meeting the preferred attendance frequency of 75%.</p> <ul style="list-style-type: none"> • An ex-member has expressed an interest in re-joining. This would have to be after Christmas as we are so close to our planned events. In line with our policy, payment will have to be made in advance for the term or an application for special consideration will need to be submitted to the committee. FH to contact the member. • Joining procedure for new members It is hoped to streamline the procedure as follows: <ul style="list-style-type: none"> ▪ Reps will give new members hard copies of the enrolment and membership forms when they first visit. ▪ New members will fill in the forms and return them, with payment made, after the two week trial. ▪ When payment has been confirmed, full access will be given to the web site. • MD's report NC is pleased to report that choir is coping exceptionally well with the new material, some of which is quite tricky. This is why good attendance is so important. It All Comes Down To Christmas is sounding very good now and The Most Wonderful Time Of The Year was very promising for a first attempt recently. • Choir Formation A final updated version will be constructed by NC and then sent to members. If at an event there are unexpected absentees, members are to stay in line and shuffle up. If a big gap is revealed, the MD will make the final decision on where members stand. 	<p>FH</p> <p>REPS</p> <p>NC</p>
4	<p>Formal gigs and events</p> <ul style="list-style-type: none"> • Past events • Dove Barbeque 18/8 This was a lovely opportunity to sing a couple of sets in an informal setting. The covered bar was preferred to the tent at the rear. Although the event was for us to showcase the choir to members of the public who may be interested in joining, the landlords gave us a generous donation towards the hospital 	

	<p>charity.</p> <ul style="list-style-type: none"> • Jess Fest 28/9 This was a great event to be involved in. The choir performed very well, although the lighting provided a challenge to some sections of the choir. The audience were genuinely impressed by our performance and many positive comments were fed back afterwards. We would be interested to take part in JessFest 2 if approached. <p>Future events</p> <ul style="list-style-type: none"> • Singing on the children's ward (as invited to do so) FH will contact the ward to arrange a date for Jan/ Feb. Possible suitable repertoire could include Let It Go, Colours Of The Wind, Greatest Showman • Alice Grange This will not be followed up at this time. • Christmas shopping and pamper evening 22/11: The organiser has confirmed that the lighting can be improved by performing at the front of the stage where an overhead light can be switched on. Although the performance space is compromised by another event at the hall, the choir will perform in a semi-circular formation and will be warned that it may be cosy! NC will contact the organiser to let her know that we will go ahead. • Christmas concert at St Peter's 7/12 Following various meetings and a lot of work from NC, the repertoire is currently being worked on. There will be rehearsals at the venue on the two Tuesdays before the event. • Volunteers' Christmas party We have not been advised of a date for this yet. DI to contact the organiser. • Hospice remembrance service 15/12-repertoire NC will decide on a suitable repertoire and copy the committee in to further correspondence. • St Peter's Band 25/04 We have been invited by Paul Buckley to take part in a joint concert with the band. The theme will be Americana. NC will consider a suitable repertoire. 	<p>FH</p> <p>NC</p> <p>DI</p> <p>NC</p> <p>NC</p>
5	<p>Section rep reports</p> <ul style="list-style-type: none"> • Soprano There are no problems to report with the sopranos. The new member is very 	

	<p>keen although, being a hospital worker, she will be subject to shifts preventing full attendance. The sopranos are keen for the breakout groups to continue for learning new material.</p> <ul style="list-style-type: none"> • Alto The altos are happy. The two new members are gaining in confidence. • Tenor Another happy section. It is good to welcome Julian back. • Bass A request has been made to start and finish with well-known songs. This follows a rehearsal when the basses felt that they had not had the opportunity to sing as much as they would have liked to. 	
6	<p>Website</p> <ul style="list-style-type: none"> • Access to the gallery of photos from events It was decided that no past photos would be published. The gallery will be reviewed regularly and photos will be taken off after a year. New photos need to be taken often as the membership changes. • Future plans Polls It is important to place a time limit for members to state their availability to allow the MD to assess the viability of future events. Web site management PR will show individuals how to download material on to the website to allow the rest of the committee to manage the site. A date to be arranged for the reps to receive training from Phil in the new year. This would enable the secretary to download minutes and keep the events page updated and for the reps to update members' details. 	<p>PR</p> <p>PR</p>
7	<p>Social events</p> <ul style="list-style-type: none"> • Past events • Dove barbeque 18/8 Many members, some with their families, made the most of the Dove barbeque kitchen and stayed on after the event. <p>Future events</p> <ul style="list-style-type: none"> • Wolsey panto 13/12 21.00 Thirteen members have signed up for the late night showing of Alladin. FH to share details with those involved. • Christmas drinks at the Dove 18/12 The choir will be going to the Dove on the last night of term. It is unclear, at the moment, whether this will be a purely social event or whether we will be invited to sing (officially). PR to 	<p>FH</p> <p>PR</p>

	discuss with the landlords.	
	<ul style="list-style-type: none"> • Spring term meal out DI has offered to organise a meal out in January or February, possibly at Lanterns Chinese restaurant. 	DI
8	<p>AOB</p> <ul style="list-style-type: none"> • Term dates – to be agreed for Spring term The Spring term will run from 8th January until 9th April. FH will amend the enrolment form to reflect the above dates. • IAA meeting feedback DI gave brief feedback from the IAA AGM which included election of the trustees, the financial report, the possibility of distributing the newsletter by email and the lack of positive support from the local press. • Music folders Due to the huge amount of material that has been covered by the choir, the folders that are available for new members to borrow are becoming heavy and unwieldy to move around. From now on, new members will share with their neighbour until access to the website has been given after the two introductory weeks. • It's The Most Wonderful Time Of The Year Following the change from five part to three part harmony, PR has arranged access to the appropriate audio practice files for the altos and basses. • KIB It has been decided to update the KIB repertoire. AV will ask the regular members to contribute ideas for new material. 	FH
	<ul style="list-style-type: none"> • Colchester NC expressed an interest in seeing whether a community choir with a similar ethos could be based at Colchester Hospital. This could lead to possible joint projects in the future fostering a sense of cohesion between the two hospital sites. 	AV
	<ul style="list-style-type: none"> • Colchester NC expressed an interest in seeing whether a community choir with a similar ethos could be based at Colchester Hospital. This could lead to possible joint projects in the future fostering a sense of cohesion between the two hospital sites. 	NC I'm not sure how to colour code this – it may have been done.
9	Next meeting date and time The next meeting will be on 28 th January at Phil's house. DI has offered to provide the snacks.	DI

The meeting ended at 10.30pm.