**Ipswich Hospital Community Choir**

**Committee meeting minutes**

**7th February 2023 7.30pm at Phil’s house**

Apology from VM

**Minutes of the last meeting (06/12/22)**

* The minutes were approved and accepted.
* There will be no further action on the well being contact.

**Membership**

* **Attendance** We currently have 41 members signed up.
* **Future term dates** 22/02 is the last rehearsal in this block. The next block will go to19/04. The following block will start on 26/04.
* **Open evening May/June** This event will have a strong social aspect to encourage our visitors. There will be a learning track eg. something like Colour My World. We will provide a choice of score or word sheet. Hopefully the hospital will publicise this. **IF** We will put a flyer out at our concert – **IF** to adapt our current flyer.

**Finance**

* **Statement of Income and Expenditure** A statement was presented showing income and expenditure to the end of the year. The account is now well balanced. With an income of £164 per week, we are now making a profit and it was agreed to increase the MD’s rate by 5%.
* **Review of subscriptions** The subs went up to £4 to cover last year’s loss. New figures shared by NC suggest that we could decrease our weekly rate to £3. An email will be sent to the members explaining this. **FH.**

**Musical director’s report**

* NC is happy. Our progress is in line with the rehearsal plan. In the lead up to the concert, members will need to practise at home to reinforce the learning. **REPS** to remind sections.

**Patron**

* We have not had any success so far. New names to contact are Kerry Ellis, Laura Wright ,Charlie Simpson, Myleene Klass, Dina Carroll and Christina Johnston. **SN** to approach.

**Section reports**

* **Soprano** No problems. One new member has left but another has joined.
* **Alto** No Problems. New members have been welcomed by the existing ones. Can we invite the new members to the front to hear the whole choir.
* **Tenor** The tenors have formed a WhatsApp group to keep in touch.
* **Bass** Two new members have joined this section.

**Website**

* **Progress with the manual for web site management.** PR shared the table of contents showing the sections that will be included in the manual. Other areas that need to be added are Adding Polls, Sending SMS messages and Diary Of Events **PR** to send this one to **VM** to trial.
* **Contingency plan for PR’s absence** We will need contact numbers in case the website fails when PR is away. His advice is to do nothing for a few days as it sometimes sorts itself out. We will still have email access to the members if necessary.

**Past events**

* **Hospice Remembrance Service 18/12** This event went well. Our position in the choir stalls was a success. We had good feedback from the organisers and audience. The men were rather cold in their shirts – next year they can wear their fleeces. As an alternative to bow ties, perhaps we can source some normal ties. **PR** to check Amazon

**Future Events**

* **Choir 10yr anniversary concert April 2023**
* Confirmed Programme following meeting with VT This has been emailed to the committee by NC. Hopefully there will be an existing score that can be used for Les Miserables. If one can’t be found, NC might write one. If this does not happen we may need to consider a pianist or backing track.
* Publicity and ticket arrangements The publicity posters will show both charity logos. FH has the one for JGC but will need the hospital one and the choir and orchestra logos. FH will design the poster, with Andrew Mayhew, and send it to the committee for approval. We will advertise on the IAA notice board in the Corn Exchange, on Facebook and in the hospital.
* Raffle The raffle will be drawn and prizes allocated – the winning numbers will be announced and winners will be invited to collect their prize at the end of the concert. We will accept alcohol as prizes. Suggestions were made for SN to contact to donate prizes. DI will approach FF for a photo session.
* Compere Steve Springett to be contacted by IF.
* Charity contacts The charities will be approached and asked for a representative to say a few words about their charities on the night. DI to contact JGC. IF to contact the Children’s Appeal.
* **Ipswich Music Day 2/07** Event coordinator to apply for this. **DI to share details with VM DI applied**
* **Kesgrave Shopping and Pamper Evening 24/11** We have agreed to do this. A member will introduce us before we start to sing – possibly NF.

**Social Events**

* **10th Anniversary Party 14/01/23** Although a lot of work was done by the committee in preparation and on the day, this was a huge success and enjoyed by all.
* **Christmas Party 2023** As the venue suited our needs so well, we will try to book it for a Christmas social on either 1st or 8th December. **PR**

**AOB**

* Two suggestions have been made for Christmas songs by some alto members.
* It is to be noted that IF will be under great pressure at work for the next six months. This will need to be borne in mind when allocating committee tasks.

**Next meeting date and time**

* There will be an extra meeting to discuss the concert on 28th March in the Dove.
* Next full committee meeting will be on 11th May at 7.30pm at Fiona’s.